MINUTES
STATE BOARD FOR VOCATIONAL EDUCATION

333 Market Street | 1st Floor
Harrisburg, PA 17126

November 13, 2014

The meeting was called to order at 8:30 a.m. by Chairman Larry Wittig.

Attending:

Carol Aichele	Kirk Hallett	Mollie Phillips *(via phone)*
Jay Badams	Teresa Lebo	Justin Reynolds
James Barker *(via phone)*	Donald LeCompte	Colleen Sheehan *(via phone)*
Wendy Beetlestone *(via phone)*	Francis Michelini *(via phone)*	Craig Snider
James Grandon *(via phone)*	Jonathan Peri	A. Lee Williams
		Larry Wittig

The minutes of the September 11, 2014 meeting of the State Board for Vocational Education were approved on an **Aichele/Williams** motion.

REPORT OF THE DIRECTOR OF THE BUREAU OF CAREER AND TECHNICAL EDUCATION

Dr. Lee Burket, Director, highlighted the following items from the written report prepared by the Bureau of Career and Technical Education (BCTE):

New Professional Learning Community (PLC) Groups

A new virtual PLC will provide instructional coaches, lead teachers, and curriculum coordinators an opportunity to discuss coaching challenges unique to career and technical education (CTE) with an emphasis on strengthening their understanding of academic integrations in CTE. The PLC will offer two single-day workshops and three online meetings to monitor progress. During the course of the PLC, each instructional coach will work with at least one teacher from the seven Phase I programs of study to create one of two model lessons that integrate the academic standards for math and English Language Arts.

Competitive Grants

Approximately $1.6 million in state funds are available for the purchase of equipment that will be used for secondary instructional purposes in approved CTE programs. The time period for grant applications was closed on Monday, November 10, 2014. As of today, 63 schools started an application and the Bureau of Career and Technical Education is reviewing them to see how many submitted a complete packet.

Supplemental Equipment Grant

School districts with approved CTE programs and career and technical centers (CTC)/area vocational-technical schools (AVTS) are provided the opportunity to purchase equipment. The funds provided to school districts and career and technical centers/area vocational technical schools are based on the statutory formula.

Approximately $3 million in state funds are available for the purchase of equipment for use in the instruction of students enrolled in Pennsylvania Department of Education-approved CTE programs. Of the 177 eligible entities, 114 applied for the funding. Each of those entities will receive $3,000; the remaining available funding is distributed based on the secondary CTE average daily membership. The largest grant distributed was for $265,000, with the smallest being $3,355.

Perkins Required Secondary/Postsecondary Compliance Visits

During the 2014-15 school year, 25 Perkins compliance review visits are being scheduled. Based on the Perkins State Plan, annually, 20 percent of the underperforming Perkins funded recipients will be selected for on-site compliance and technical assistance visits based on the following criteria: (a) most recent validated performance measures as identified in the state negotiated targets; and (b) mismanagement of the plan as evidenced by guideline violations in regards to timely submission of the annual application, performance assessment, program data and fiscal reporting.

Local monitoring is accomplished through the involvement of the Participatory Planning Committee (PPC). The PPC reviews performance data and updates the local plan activities annually to meet negotiated levels of performance on all federal required indicators. In addition, a "Perkins Local Plan Final Performance Report" is due by December 31st addressing the "Required Uses of Funds" to implement the local plan and report on all performance improvement indicators.

Regional Science, Technology, Engineering and Mathematics (STEM) Nontraditional Academies

The BCTE will work with Pennsylvania State System of Higher Education to provide STEM focused outreach to students in three regions of Pennsylvania in the spring of 2015 (Philadelphia, Harrisburg and Pittsburgh). Middle school students and their parents will learn about STEM careers and nontraditional career choices available to them in their local CTCs. Information about postsecondary articulations with CTCs will also be provided.

The training takes place on Saturday's and will focus on recruitment of students who have made nontraditional career choices. The professional development will be on-going throughout the 2014-15 school year as action plans are developed to implement changes at each school. Special emphasis is placed on instructors and counselors and the roles they play in recruiting students into career and technical education programs, both traditional and nontraditional.

Out-of-State Statewide Articulation Agreements

Bureau staff conducted an articulation workshop with campus representatives of the Allegany College of Maryland (ACM) at the ACM Everett Campus on September 30, 2014. The purpose of the workshop was to establish Pennsylvania Out-of-State CTE Statewide Articulation Agreements between Pennsylvania and the ACM Campuses. ACM now operates two satellite campuses located in Everett and Somerset Pennsylvania, in addition to the ACM Main Campus located in Cumberland, Maryland.

By establishing Pennsylvania Out-of-State Articulation Agreements with ACM, the Department can provide the opportunity to earn 9-12 postsecondary credits at no cost to Pennsylvania high school graduates who qualify under the terms and conditions of the Pennsylvania Out-of-State Statewide Articulation.

Adult Accreditation

On November 18-20, 2014, the BCTE will conduct a first-time on-site review of the Reading Muhlenberg CTC. Re-accreditation on-site review of Lehigh Career and Technical Institute and York County School of Technology will occur in February and March 2015. On-site review of Huntingdon County CTC is scheduled for April 2015.

BCTE is currently working on a new petition to the US Department of Education (USDE) for authorization to conduct accreditation of career and technical center's adult programs. The petition is due to USDE by June 2015 with a hearing set for December 2015. BCTE will present a draft petition to the Board at the March 2015 Board meeting and the Board will be asked to vote on the final version during the May 2015 Board meeting.

PUBLIC COMMENT

There was no public comment.

ACTION ITEMS

There were no action items.

ADJOURNMENT

There being no further items of business, the meeting was adjourned at 8:45 a.m. on a **Williams/Snider** motion.

Stephanie Jones

Stephanie Jones
Administrative Assistant