MINUTES
STATE BOARD OF VOCATIONAL EDUCATION

333 Market Street | 1st Floor
Harrisburg, PA 17126

May 9, 2013

The meeting was called to order at 8:30 a.m. by Chairman Larry Wittig.

Attending:

Erin Agnew	Sandra Dungee Glenn	Jonathan Peri
James Barker	Paul Ferrera	Mollie Phillips
Kevin Bates	Kirk Hallett	Colleen Sheehan
Wendy Beetlestone	Maureen Lally-Green	Ed Sheehan
Emily Clark	Francis Michelini	Lee Williams
		Larry Wittig

APPROVAL OF MINUTES

The minutes of the March 14, 2013, meeting of the State Board for Vocational Education were approved on an **E. Sheehan/Dungee Glenn** motion.

REPORT OF THE DIRECTOR OF THE BUREAU OF CAREER AND TECHNICAL EDUCATION

Dr. Lee Burket, Bureau Director, highlighted the following items from the written report prepared by the Bureau of Career and Technical Education (BCTE):

Career and Technical Education Teacher Effectiveness Assessment Tool

The Bureau participated with the Career and Technical Education (CTE) Teacher Effectiveness Committee to identify items for use in the rubric that will be used for the CTE teacher assessment tool. The committee developed examples to demonstrate evidence for all four domains of the assessment tool: planning and preparation, classroom environment, instruction, and professional responsibilities. The final version will be used in training administrators to evaluate CTE teachers during the 2013-14 school year.

Career Counseling Plans

The federal Carl. D. Perkins Career and Technical Education Improvement Act of 2006 requires all states to provide support for career guidance and academic counseling programs that are designed to promote improved career and technical decision making. PDE developed a resource guide for schools to use as they develop a comprehensive K-12 guidance and counseling program and will provide professional development in using the step-by-step planning tool. PDE also continues to support two websites related to career counseling. Once

website supports school staff as they offer the academic standards of Career Education and Work and design career counseling activities: www.pacareerstandards.com. The second website allows students to perform self-assessments to explore career opportunities: www.pacareerzone.com.

Programs of Study Statewide Articulation Agreement Initiative

BCTE staff presented workshop sessions in the Students Occupationally and Academically Ready (SOAR) Programs of Study initiative at the annual College and Career Readiness Conference held at the Pennsylvania College of Technology on April 3, 2013. Fifty-five people representing secondary school administrators, CTE instructors, and guidance counselors from 34 school districts across the Commonwealth attended the one day event. The event was sponsored by the Outreach for K-12 Office at the Pennsylvania College of Technology.

Industry Partnerships

PA Automotive Association Foundation

- The Automobile Youth Competition for the 2012-13 school year was held at the Hershey Antique Car Museum. The winning Pennsylvania team was from the Franklin County Career and Technical Center. They later went on to complete at the 2013 National Automotive Technology Competition finals held in April in Manhattan. The Franklin County CTC team finished with fifth place honors out of 30 teams.

Multi-state Academic and Vocational Curriculum Consortium (MAVCC)

- BCTE staff participated in the spring 2013 MAVCC Board of Directors teleconference on March 5. The Commonwealth is a member state in the consortium and each member state has a representative who serves on the MAVCC Board of Directors.
- MAVCC announced that the Diesel Technology Hydraulics Curriculum has been revised and is now available. The curriculum emphasizes hydraulic fundamentals, reservoirs, pumps, valves, cylinders and motors. Units of instruction are available on the PDE website.

2013 Pennsylvania DECA State Leadership Conference

The DECA State Leadership Conference was held at the Hershey Lodge and Conference Center from February 26 thru March 1, 2013. There were over 1,500 distributive education clubs of America (DECA) students participating in over 50 different written event exams as well as 26 competitive events. Nearly 400 winning students from the DECA State Conference traveled to Anaheim, CA to participate in various CTE competitions at the national conference in April 2013.

SkillsUSA State Leadership Conference

The SkillsUSA State Leadership Conference was held at the Hershey Lodge and Conference center with approximately 1,400 participants attending. Students had the opportunity to demonstrate their mastery of industry based skills through various competitions.

Each contest was chaired by advisors selected from each participating school and was run with the help of industry and trade associations. All students who won at the state level are eligible to attend the National SkillsUSA Conference held in June in Kansas, Missouri.

Accreditation Guidelines

Dr. Burket presented a final copy of the Accreditation Guidelines for Pennsylvania Public Postsecondary Vocational Education as an action item before the Board. CTEs have been operating under these guidelines since the State Board for Vocational Education has been approved as an accrediting authority by the U.S. Department of Education (USDE). The USDE Advisory Committee overseeing such accrediting authorities requested further clarity in the guidelines related to the role of the State Board of Education, the Institutional Advisory Group (IAAG) and PDE and also asked for clarity in the appeals process. Dr. Burket highlighted the revisions made in response to the USDE's request for clarity. Dr. Burket also reported that the draft guidelines underwent a 30-day public comment period; however, the Bureau did not receive any comments. Wendy Beetlestone asked that Dr. Burket check the document for a typo in Appendix J on page 49.

PUBLIC COMMENT

There was no public comment.

ACTION ITEMS

ACCREDITATION GUIDELINES FOR PENNSYLVANIA PUBLIC POSTSECONDARY VOCATIONAL EDUCATION

A motion to approve the Accreditation Guidelines for Pennsylvania Public Postsecondary Vocational Education was made by Francis Michelini and seconded by Mollie Phillips.

VOTE: All were in favor as indicated by unanimous voice vote.

ADJOURNMENT

There being no further items of business, the meeting was adjourned at 9:00 a.m. The meeting was adjourned on an E. Sheehan/Michelini motion.

Stephanie L. Jones

Stephanie Jones
Administrative Assistant